

**Borough of Rocky Hill  
Borough Council  
Minutes of the Regular Meeting  
September 15, 2014**

The regular meeting of the Borough Council of the Borough of Rocky Hill was called to order by Mayor Edward Zimmerman at 7:30 PM followed by the salute to the flag.

**NOTICE OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT**

Mayor Zimmerman read the following statement into the record: This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting was included in a list of meetings transmitted to the Courier News and Somerset Spectator on January 9, 2014. Notice remains continuously posted as to required notices under the Statute. A copy of this notice is available to the public and is on file in the Office of the Borough Clerk.

**ROLL CALL**

Mr. Tom Bremner-present, Mr. Jeff Donahue-present, Ms. Connie Hallman-present, Ms. Julia Hasser-present, Mr. Phil Kartsonis-present, Mr. Mark Pausch-present.

Also present: Mayor Ed Zimmerman, Clerk Rebecca Newman, Deputy Clerk Christine Witt, Engineer Bill Tanner and Borough Attorney Albert Cruz.

**MAYOR'S COMMENTS**

Mayor Zimmerman and Montgomery mayor Richard Smith accepted a \$5,000 check for the Municipal Youth Alliance at the Freeholders' meeting. Freeholder Robert Zaborowski has resigned from the ticket and will not run for re-election. Mayor Zimmerman congratulated Franklin mayor Brian Levine for being chosen by county Republicans to replace Zaborowski on the ticket. Mayor Zimmerman announced that Cathy Cann has retired from the Planning Board and thanked her for her many years of service. Martin Engelbrecht has also resigned from the Planning Board. The Mayor is making the following appointments to the Planning Board: Linda Goldman, Class IV, Peggy Harris, Alternate #1, and Randie Zimmerman, Mayor's Alternate.

**APPROVAL OF MINUTES**

Regular Meeting Minutes – August 18, 2014. Hallman moved to approve the minutes as amended and Bremner seconded the motion. Motion carried on roll call vote.

For: Bremner, Donahue, Hallman, Kartsonis, Pausch

Against: None

Abstain: Hasser

Executive Session Minutes -- August 18, 2014. Donahue moved to approve the minutes, Hallman seconded, and motion carried on roll call vote.

For: Bremner, Donahue, Hallman, Kartsonis, Pausch

Against: None

Abstain: Hasser

**PUBLIC COMMENT**

The floor was open to public comment, hearing none the floor was immediately closed.

**STATE POLICE REPORT**

Mr. Kartsonis delivered the August report.

**ENGINEER'S REPORT**

Report dated September 15, 2014 was distributed and filed in the Borough Clerk's office. Engineer Tanner gave an overview of the report.

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Damage Inside Building from Roof Leak

Remediation appears to be completed. The elevator room ceiling needs to be repaired, and the issue of additional funding needs to be discussed.

Leaf Pick Up

Branchburg will be providing cost estimate by the end of the week. Held bid opening, but received no bids.

Public Works

Scheduled for September 27<sup>th</sup>.

Generator Grant

Borough has received a new grant for \$75,000.

Washington Street Sidewalk Contract

Work about 98% complete on south side and 40%-50% complete on the north side. This does not include the additional work on Phase III, the Firehouse or the intersections.

Construction Projects

**Toth Lane**

Received two bids. The low bidder is JML, the sole bidder from the last bid.

**Crescent Avenue**

Will solicit bids this week.

County Striping Contract

The County striped the main road centerlines last month. Still have a request in for Borough crosswalks and stop lines. The estimated cost for crosswalks is \$3,000 and the stop lines \$900.

Millstone Park Gate

The Engineer provided sketches for a potential solution for keeping cars and other four-wheeled vehicles from entering the park from Skillman Ave.

Sewer Odor/Sewer Request from Stonebridge

Stonebridge has requested an increase in their sewer flow, which is below their allotment. The Council directed the Engineer to write a letter to Stonebridge agreeing to the increase.

The residents at 29 Montgomery Ave. have complained that the sewer system is creating an odor in their house. After investigating the situation, the Engineer has determined that the sewer effluent smells, and the odor in the residents' house comes from the sewer, but the problem can only be resolved by the residents fixing the traps in their house.

Questions from Council

Kartsonis asked the Engineer what the deadline is for finishing the sidewalks in terms of weather. The Engineer said November 15<sup>th</sup> is a reasonable deadline for all work except the flashing lights. Kartsonis commented that there is a fire hydrant between 78 and 80 Princeton Ave. that is grown in by weeds.

Bremner asked the Engineer if the grading issues with residents' driveways and the sidewalk project have been resolved. Bremner asked if the proposed chain at Millstone Park would allow pedestrians to get through. Bremner pointed out that playground weeds need trimming, as do weeds near the library.

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Public Comment

None

CHIEF FINANCIAL OFFICER'S REPORT

None

DEPARTMENTAL REPORTS

Tax Collector, August 2014

Court Administrator, August 2014

Hasser moved to accept the reports, Pausch seconded the motion, and motion carried on roll call vote.

For: Bremner, Donahue, Hallman, Hasser, Kartsonis, Pausch

Against: None

Abstain: None

APPROVAL OF VOUCHERS

Bill List dated September 15, 2014 was presented for approval. Donahue moved to approve all vouchers except vouchers 8169 and 8179. Motion seconded by Hasser. Motion carried on roll call vote.

For: Bremner, Donahue, Hallman, Hasser, Kartsonis, Pausch

Against: None

Abstain: None

Donahue moved to approve voucher 8169 and 8179, Hallman seconded, and motion carried on roll call vote.

For: Donahue, Hallman, Hasser, Kartsonis, Pausch

Against: None

Abstain: Bremner

COMMITTEE REPORTS

**Administration & Records** – J. Donahue. Committee meeting scheduled for next week.

**Buildings & Grounds** – T. Bremner. Scheduled estimates with elevator maintenance companies.

**Finance & Insurance** – M. Pausch. Meeting scheduled for next Wednesday.

**Public Safety & Emergency Services** – P. Kartsonis. AED has been ordered. Will need to train people on how to use it. Has requested audit reports from RHPD and Rescue Squad. Rescue Squad has promised report by the end of October. Interviewed two candidates for the constable position. Kartsonis moved to appoint Dianna Dineen as constable pending a background check. Motion seconded by Pausch. Motion carried on roll call vote.

For: Bremner, Donahue, Hallman, Kartsonis, Pausch

Against: None

Abstain: Hasser

**Streets & Roads** – C. Hallman. There have been complaints that the new sidewalk looks slippery, especially in front of One53. Hallman is staying on top of the road striping and will contact the County.

**Water, Sewer & Environmental Protection** – Mayor Zimmerman requested that Hasser get in touch with the Engineer regarding the DEP's prohibition of development in Rocky Hill as it relates to the proposed project at 25 Washington St.

**Council Representative to Planning Board** – C. Hallman. The applicants at 25 Washington St. withdrew their application for a variance.

**Council Liaison to Recreation Committee** – C. Hallman. No report.

**Council Representative to Board of Health** – M. Pausch. No report.

**Zoning Official's Report** – No report.

**Grants Committee** – T. Bremner. Have not heard back from County on latest grant application.

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**SPECIAL BUSINESS**

**Presentation from Chief Harris of the Rocky Hill Hook and Ladder Company**

Chief Harris provided updates on the Fire Department. The Fire Department has changed its by-laws and will now be doing background checks on potential new members. The new fire vehicle is expected to be delivered in 4-6 weeks. The Fire Department received a \$21,000 grant for a new hose. The Chief also proposed that the Borough hire someone to work one day a week with OEM and Fire Department at a salary of \$6,000. The salary would come from the OEM budget.

**Resolution 2014-70: Authorizing an Insertion of a Special Item of Revenue in the 2014 Municipal Budget in the Sum of \$75,000 from the State of New Jersey Hazardous Mitigation Grant**

Hallman moved to approve the resolution, Hasser seconded, and motion carried on roll call vote.

For: Bremner, Donahue, Hallman, Hasser, Kartsonis, Pausch

Against: None

Abstain: None

**Resolution 2014-71: Authorizing a Purchase from MulchSupply.com for the Delivery and Installation of Mulch on the Playground at Borough Hall**

Hallman moved to approve the resolution for delivery and installation of mulch at a cost of \$899.80, Donahue seconded, and motion carried on roll call vote.

For: Bremner, Donahue, Hallman, Hasser, Kartsonis, Pausch

Against: None

Abstain: None

**Resolution 2014-72: Possible Award of Contract to P.M. Electric in the Amount of \$9,443.40 for the Electric Work at Borough Hall**

Donahue moved to approve the resolution, Hasser seconded, and motion carried on roll call vote.

For: Bremner, Donahue, Hallman, Hasser, Kartsonis, Pausch

Against: None

Abstain: None

**Resolution 2014-73: Possible Award of Contract to Dell-Tech Inc. in the Amount of \$6,150 for Framing Work at Borough Hall**

Bremner moved to approve the resolution, Hasser seconded, and motion carried on roll call vote.

For: Bremner, Donahue, Hallman, Hasser, Kartsonis, Pausch

Against: None

Abstain: None

**Discussion: Utilization of the Remaining Grant Fund for the Preservation of Borough Hall**

There is an additional \$10,000-\$20,000 available from the grant to be used in an appropriate manner. The general consensus among the Council is to move forward with additional structural work.

**Discussion: Request from Mary Jacobs Library for Constables to Assist in the Parking Lot and Pedestrian Crosswalk on November 1, 2014 and to Provide Additional Lighting**

The Constables will assist at the Library fundraiser.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

None

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**COMMUNICATIONS:**

Communications as listed, were distributed, disseminated and filed accordingly.

**PUBLIC COMMENT**

Cliff Moore, Skillman Ave., asked what the \$75,000 grant is for.

Peggy Harris, 66 Crescent Ave., said that mulch is also needed at Panicaro Park.

**ADJOURNMENT**

Motion was made by Donahue with a second by Hasser to adjourn the meeting at 9:30 PM. Motion carried on voice vote.

Respectfully submitted:  
Christine Witt  
Deputy Borough

September 15, 2014

List of Bills - (0110101001) CASH  
CURRENT FUND

Check#	Vendor	Description	Payment	Check Total
8143	29 - BOLLINGER INC	PO 4992 Surety Bond and WC audit Addition	525.00	525.00
8144	39 - CENTRAL JERSEY SECURITY	PO 5013 Q4 2014 Alarm Monitoring	87.00	87.00
8145	547 - Comcast	PO 5006 September phone & internet	210.03	210.03
8146	71 - DIFRANCESCO BATEMAN PC	PO 4984 Legal fees	80.00	80.00
8147	71 - DIFRANCESCO BATEMAN PC	PO 5016 Legal fees	2,016.00	2,016.00
8148	83 - G & T Landscaping Inc	PO 4789 Lawn Area Maintenance Services	1,680.00	1,680.00
8149	86 - GENERAL CODE PUBLISHERS	PO 4969 Re codification	10,381.17	10,381.17
8150	510 - HMR ARCHITECTS	PO 4990 Phase I Historic Preservation Grant	1,551.00	1,551.00
8151	122 - KENCOR INC	PO 5004 Elevator service	75.00	75.00
8167	362 - KURTS KOURTS	PO 4499 Tennis Court repair	5,050.00	5,050.00
8168	563 - LIFE SAVERS INC.	PO 4982 AED: Defibtech Lifeline	1,089.00	1,089.00
8169	360 - MCNEIL & COMPANY INC	PO 4991 First Ad Rescue Squad Commercial Po	1,436.18	1,436.18
8170	168 - MUNICIPAL CLERKS ASSOC OF NJ INC	PO 4994 Municipal Clerk's Association of Ne	100.00	100.00
8171	173 - N J League of Municipalities	PO 4983 NJLM Conference Registration	275.00	275.00
8172	210 - PSE&G	PO 4996 Street lights	659.71	659.71
8173	210 - PSE&G	PO 4997 Panicaro Park electric	12.59	12.59
8174	210 - PSE&G	PO 4998 Crescent Point Park electric	6.78	6.78
8175	210 - PSE&G	PO 5011 Municipal building electric	400.59	400.59
8176	319 - RARITAN VALLEY DISPOSAL INC	PO 5009 Garbage collection	3,808.49	3,808.49
8177	408 - RAYMOND J. STINE ESQ.	PO 5014 Municipal Prosecutor August and Sep	1,000.00	1,000.00
8178	354 - RICOH USA, INC.	PO 5003 Copy machine rental	124.50	124.50
8179	237 - SELECTIVE INSURANCE	PO 5015 Worker's Comp Policy WC 7991745	287.00	287.00
8180	248 - SOMERSET CTY GOV. OFFS. ASSOC.	PO 4995 September meeting, Bremner	30.00	30.00
8181	251 - SOUTH BOUND BROOK BOROUGH	PO 5002 Police Service June 10-July 9, 2014	4,161.33	4,161.33
8182	452 - SPRINT-NEXTEL CORP	PO 5005 mayor and clerk's cell phones	166.00	166.00
8183	259 - NEW JERSEY STATE TREASURER	PO 4988 Green Acre loan payment September 2	23,318.70	23,318.70
8184	284 - VALIC	PO 5010 2013 LOSAP supplemental #2	2,000.00	2,000.00
8185	285 - VALLEY OIL COMPANY	PO 5007 Offroad Diesel	20.99	20.99
8186	286 - VAN CLEEF ENGINEERING	PO 4993 Engineering services Junel 2014	4,694.25	4,694.25
8187	289 - VERIZON	PO 4987 EMS phone August	80.97	80.97
8188	291 - VITAL SERVICES GROUP	PO 4981 2014 Tax Assessors Field Book	117.70	117.70
8189	530 - WOOLSON SUTPHEN ANDERSON <i>STAX of NJ</i>	PO 5000 Planning Board Legal Services <i>Wog fees</i>	714.00	714.00
TOTAL			6,200	66,158.98

Total to be paid from Fund 01 CURRENT FUND

64,607.98

List of Bills - (0810101001) CASH  
UTILITY OPERATING

Check#	Vendor	Description	Payment	Check Total
6933	415 - AQUA PRO TECH LABS	PO 5001 Water Dept. testing	340.00	340.00
6934	321 - MIRACLE CHEMICAL CO	PO 4985 Water Dept. chemicals	29.80	29.80
6935	450 - ONE CALL CONCEPTS INC	PO 5008 August One Calls	6.10	6.10
6936	204 - PITNEY BOWES	PO 5012 Postage machinge rental	29.00	29.00
6937	210 - PSE&G	PO 4999 Water Dept. electric	1,772.37	1,772.37
6938	286 - VAN CLEEF ENGINEERING	PO 4993 Engineering services Junel 2014	1,030.75	1,030.75
6939	289 - VERIZON	PO 4986 Water Dept. phone August	30.29	30.29
TOTAL				3,238.31

Total to be paid from Fund 08 UTILITY OPERATING

3,238.31

3,238.31

**BOROUGH OF ROCKY HILL  
COUNTY OF SOMERSET**

**RESOLUTION 2014-70**

**Providing for the Insertion of a Special Item of Revenue in the 2014 Budget Pursuant to N.J.S.A. 40A:4-87 (Chapter 159, P. L. 1948)**

**WHEREAS**, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

**WHEREAS**, said Director may also approve the insertion of any item of appropriation for equal amount.

**SECTION 1**

**NOW, THEREFORE BE IT RESOLVED** on this 15<sup>th</sup> day of September 2014, that the Borough of Rocky Hill hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2014 in the sum of \$ 75,000 which item is now available as an additional revenue for Rocky Hill Borough from the State of NJ Hazard Mitigation Grant

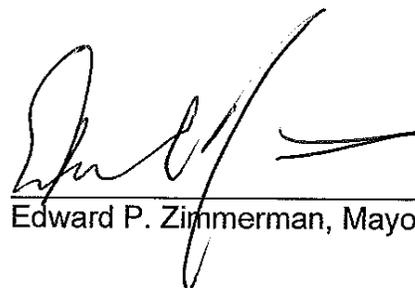
**SECTION 2**

**BE IT FURTHER RESOLVED** that a like sum of \$ 75,000 and the same is hereby appropriated under the caption of:

State of NJ Hazard Mitigation Grant Energy Allocation Initiative

ATTEST:

  
\_\_\_\_\_  
Rebecca P. Newman, RMC

  
\_\_\_\_\_  
Edward P. Zimmerman, Mayor

BOROUGH OF ROCKY HILL  
COUNTY OF SOMERSET

RESOLUTION 2014-71

**WHEREAS**, the Borough of Rocky Hill has determined there is a need for mulch at the Borough Hall; and

**WHEREAS**, the most advantageous price is that from Mulchsupply.com in Hillsborough, NJ; and

**WHEREAS**, the total value of these services for the year 2014 is less than \$17,500 and, therefore, these services are exempt from the Local Unit Pay-to-Play law, N.J.S.A. 19:44A-27.7 et seq.; and

**WHEREAS**, the cost per yard of mulch is \$35.99 per yard for playground mulch delivered or \$44.99 per yard delivered and installed; and

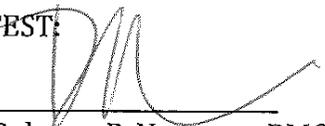
**WHEREAS**, the Borough estimates it needs approximately 20 yards; and

**WHEREAS**, the total cost of the mulch delivered and installed is \$899.80.

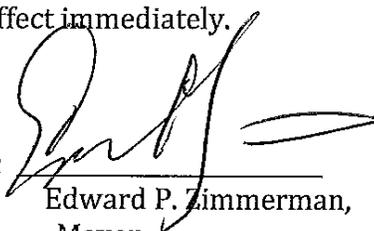
**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Rocky Hill, County of Somerset, State of New Jersey, as follows:

1. That the Borough Council purchases mulch from Mulchsupply.com in the amount of \$739.80.
2. That the Borough Council has the mulch installed for an additional cost of \$160.00.
3. Availability of funds for the award of said purchase from the Borough of Rocky Hill budget have been certified by the Chief Financial Officer.
4. This Resolution shall take effect immediately.

ATTEST:

By:   
Rebecca P. Newman, RMC

Borough Clerk

By:   
Edward P. Zimmerman,  
Mayor

BOROUGH OF ROCKY HILL  
COUNTY OF SOMERSET

RESOLUTION 2014-72

**WHEREAS**, the Borough of Rocky Hill has received a grant in the amount of \$52,600.00 for the Historic Preservation of the Borough Hall; and

WHEREAS, HMR Architects were chosen as the Architectural firm to plan and oversee the preservation project; and

WHEREAS, HMR Architects received two quotes for electrical upgrades at the Borough Hall as follows:

P.M. Electric	\$9,443.40
Williamson Electrical Service Inc	\$13,855.00
Princeton Electric	No Bid Received

**WHEREAS**, the most advantageous quote is that from P.M. Electric; and

**WHEREAS**, the total value of these services for the year 2014 is less than \$17,500 and, therefore, these services are exempt from the Local Unit Pay-to-Play law, N.J.S.A. 19:44A-27.7 et seq.; and

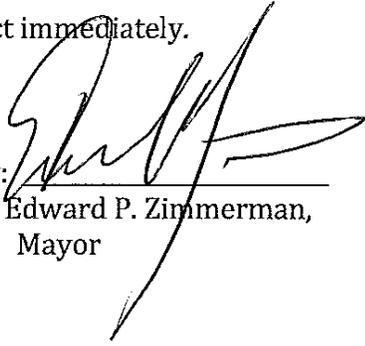
**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Rocky Hill, County of Somerset, State of New Jersey, as follows:

1. That the Borough Council awards a contract to P.M. Electric in the amount of \$9,443.40 for electrical upgrades for the Borough Hall.
2. Availability of funds for the award of said purchase from the Borough of Rocky Hill budget have been certified by the Chief Financial Officer.
3. This Resolution shall take effect immediately.

ATTEST:

By:   
Rebecca P. Newman, RMC

Borough Clerk

By:   
Edward P. Zimmerman,  
Mayor

BOROUGH OF ROCKY HILL  
COUNTY OF SOMERSET

RESOLUTION 2014-73

**WHEREAS**, the Borough of Rocky Hill has received a grant in the amount of \$52,600.00 for the Historic Preservation of the Borough Hall; and

**WHEREAS**, HMR Architects were chosen as the Architectural firm to plan and oversee the preservation project; and

**WHEREAS**, HMR Architects received three quotes for framing repairs at the Borough Hall as follows:

Mercer General Works Co	\$9,659.00
Hawley Brothers Inc.	\$7,519.00
Dell- Tech Inc.	\$6,150.00
Christopher Riley Construction	No Bid Received

**WHEREAS**, the most advantageous quote is that from Dell-Tech Inc.; and

**WHEREAS**, the total value of these services for the year 2014 is less than \$17,500 and, therefore, these services are exempt from the Local Unit Pay-to-Play law, N.J.S.A. 19:44A-27.7 et seq.; and

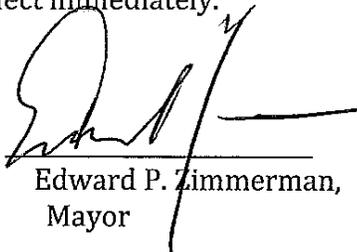
**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Rocky Hill, County of Somerset, State of New Jersey, as follows:

1. That the Borough Council awards a contract to Dell Tech Inc in the amount of \$6,150.00 for framing repairs for the Borough Hall.
2. Availability of funds for the award of said purchase from the Borough of Rocky Hill budget have been certified by the Chief Financial Officer.
3. This Resolution shall take effect immediately.

ATTEST:

By:   
Rebecca P. Newman, RMC

Borough Clerk

By:   
Edward P. Zimmerman,  
Mayor